



2011 AGM Minutes

Officers Reports

and

Committee Chairs Reports

**ELLA Annual General Meeting  
Room N2-115 Ed Building U of A Campus  
Tuesday May 17, 2011**

WELCOME: The meeting was called to order at 12:20 by President Nancy Rae. After some housekeeping announcements, Nancy welcomed everyone and reviewed the progress ELLA has made in 10 years, growing from 170 members at our inception to 505 in 2011.

1. ADOPTION OF AGENDA: Ruth Elliot moved that we adopt the Agenda as presented. Cecily Mills seconded. Passed.
2. APPROVAL OF MINUTES: Val Cload moved we approve the minutes of the AGM of 2010. Chips Reid seconded. Passed.
3. REPORTS OF OFFICERS:  
President's report: Nancy Rae (attached)

Treasurer's Report: Charles Toth

<b><u>Revenues</u></b>	<b><u>September 30, 2010</u></b>
Tuition Fees - Spring Session	\$58,174
Membership Fees	\$7,180
AGM Lunch Ticket Sales	\$960
Member Wine & Cheese Ticket Sales	\$1,005
Donations	\$780
Other (GST Recovered, Interest Income)	<u>\$529</u>
<b>Revenue Total</b>	<b>\$68,628</b>

**Expenses**

*Program Committee Spring Session*

Noon Hour Speaker Honorarium	\$1,350
Student Support	\$1,000
Art Class & Show	\$150
Miscellaneous	\$70
Instructor Pay and Benefits	\$43,477
U of A Registration Fees	\$6,250
U of A Support Costs	\$364
Publicity Committee	\$5,201
Administration Committee	\$2,760
Special Events and Catering	\$2,655
Bylaws Committee	\$36
Liability Insurance	\$2,055
GST Charged	\$277
VISA and Bank Charges	\$189
Board Meeting Room Rental	\$500
Miscellaneous	<u>\$132</u>
<b>Expense Total</b>	<b>\$66,466</b>

There were questions about accounts receivable in May when our fiscal year ends in September. It was explained that when students pay for their courses, they pay the U of A directly. The University uses this money to pay professors and other expenses. The balance is returned to us, but remains receivable even after our fiscal year end because we don't get it from the university until September.

Charles thanked Maggie Dower and Nga de la Cruz for auditing the books and Dave Ferrero for his help.

Treasurer Charles Toth moved that we accept his report as presented. Enneke Lorberg seconded. Passed  
 Nancy Rae explained that our bylaws allow ELLA members to audit the annual ELLA financial statements. Three members volunteered, one of whom is running for the board, as auditors for 2011.

- These are Grace Cheung, Eileen Szakacs, Don Thronson

Don Chadsey moved that we accept the above members as auditors. Ruth Elliot seconded. passed

4. **REPORTS OF COMMITTEES:**

- Administration Committee—Chair, Ray Lieberman (attached)
- Bylaws and Policies Committee – Chair, Don Chadsey (attached)
- Communications Committee – Chair, Jan McGregor (attached)
- Program Development Committee– Chair, Ted Snow (attached)
  
- Program Implementation Committee – Chair, Germaine Chau (attached)
- Publicity Committee – Chair, Enneke Lorberg (attached)
- Social Committee – Chair, Peter Wightman (attached)

5. **ELECTION OF DIRECTORS:** Nomination Committee-- Chair, Ray Lieberman  
 The following people were nominated for the board.

<u>CANDIDATES</u>	<u>NOMINATORS</u>
Barbara Chapman	Germaine Chau Jean Moncur
Susan Jacobs	Ray Lieberman Liz McCord
Barbara Leung	Enneke Lorberg E. L. Wagner
Anna Luk	John Elliot Dennis Miller
Liz McCord	Ray Lieberman Susan Jacobs
Eileen Szakacs	Inge Hess Trudy Papsdorf

Ray Lieberman moved we accept the slate as proposed. Jan McGregor seconded. Passed

After closing remarks, Nancy Rae adjourned the meeting at 1:15.

**President's Report**  
**ELLA 2011 AGM**  
**By Nancy Rae**

Your ELLA Board had another busy year as you will hear from the various reports being presented by the Committee Chairs. Over 500 members this year – 172 are new; with over 350 registered – a record (last year was 270)

**Endowment Grants**

ELLA has some endowed funds which were established a few years ago. We utilized a \$2000 grant for training Administration volunteers on the use of the ACCESS database. Results have been the wonderful confirmation letters to members; better data gathering and report generation. A second grant for updating the ELLA website, when the university changes platforms in the future was approved, but not yet utilized. The same endowed funds are used to provide bursaries to ELLA members to offset registration costs for those with limited financial means.

**Contract Negotiations**

We are in the process of re-negotiating our Agreement with the University which expired on Mar 31<sup>st</sup> of this year.

Benefits of partnership with the Faculty of Extension include:

- provision of office space with a computer, phone, and internet access
- use of their corporate rate for ads and photocopying at their internal rates
- payment of the ELLA portion of the spring calendar (about \$1873 for 2010)
- access to official classroom bookings at no charge
- processing of instructor contracts, wages and benefits, & income tax forms
- linkage with the University for credibility

Liberal Studies department, Faculty of Extension have continued to offer a 25% discount to ELLA members on their general “Music, Arts & Humanities” courses.

However, we are running into a few bumps along the way. Faculty budgets are required to be revenue neutral (i.e. no cost overruns or profit). The Faculty of Extension costs to provide these services to ELLA are about \$75 per student mainly due to their staff time. We currently pay \$40, last year it was \$25. One possible end result could be a fee increase.

Previous contracts had a clause whereby excess revenues were returned to ELLA; and another clause whereby ELLA must pay any net deficit amounts to the University. Discussions are underway to possibly change these financial procedures but are not finalized at this time. With our unexpected increase in registration, the revenues are higher than anticipated so this has added a new wrinkle in the negotiations.

**Registration Process - Meeting with Extension**

We did have a productive meeting with Extension to review our registration process. This exchange was positive in clarifying what needed to be done to reduce handling steps and identifying possible options for next year. With Extension now using the University's registration software, it could perhaps allow on line registration in the future. However, we will need to set up an ad hoc Committee to do a feasibility study and develop new procedures. It is not going to be an easy task and may not be done for a while. Many of you have been contacted by the University with various emails about having a university ID. Keep that information handy for future reference.

## **Leadership workshops for Board members - 2011**

Three ELLA Board members attended a Board Leadership workshop on Mar 19, 2011. These are sponsored by various organizations including Alberta Culture, Edmonton Chamber of Voluntary Organizations, City of Edmonton, and Grant MacEwan University. Each of us chose different topics from the concurrent sessions in order to gain a wide range of information. The Board feels that such professional development should be included each year. Informed Board members make more appropriate decisions if they have the background and a better understanding of various governance issues.

I attended the Strategic planning workshop. Some issues raised at this workshop are appropriate for ELLA to consider, especially in light of our rapid growth. Therefore we have made arrangements for a Board Strategic Planning session in August. Alberta Culture and Community Development branch provides an 8 hour workshop at no charge to non profit volunteer organizations.

### **Retiring Board members**

I would like to thank all the Directors for their collective service to the Board over the past year. By the end of March, in their capacity as Executive Officers and Committee Chairs along with our many volunteers, they had logged in over 3000 hours to put together our 10<sup>th</sup> Anniversary Spring Session. This is not counting the work done in April or on site during Spring Session.

Four members are retiring from the Board:

Ruth Bertelsen	Member at large, served on Program for 3 years
Don Chadsey	Chair Bylaws, Vice President this past year – also on Program (3 years)
Ray Lieberman	Past President, Chair Administration Committee, and Chair Nominations and Recruitment this year (served 6 years)
Jan McGregor	Chair Communications committee (served 6 years)

We wish them well in their new pursuits.

Thanks again to the Board members for your help and support.

**Administration Committee Report**  
**ELLA 2011 AGM**  
**By Ray Lieberman**

1. About 208 members renewed memberships at spring session (These are mostly returning members, but a couple “buddies” became new members as well).
2. Germaine updated the data base and confirmation letter in the office.
3. We’re looking into ways to avoid the problem of printer meltdown each April when we make the name tags. We have a few solutions in mind.
4. The office may switch from a color printer to an older but sturdier black and white one; this would save on costs of color toner. As the office currently works, we buy color toner regularly (The Xerox machine requires it), but always print in black and white. While we’re deciding, we are a 2-printer office. When the color toner runs out, we may stop using the color printer all together.
5. Ray Lieberman has volunteered to answer phone calls and email from home. Germaine and Faith will check mail and visit the office periodically over the summer when they are in town.
6. Board members are reminded that the ELLA art display will be in Enterprise Square until June 16 (?). It is well worth visiting.

**Bylaws and Policies Committee Report**  
**ELLA 2011 AGM**  
**By Don Chadsey**

About two years ago we identified knowledge and skills which could be useful to members of ELLA considering volunteering for ELLA's Bylaws and Policies Committee. These are:

- a detail-oriented nature
- writing competency
- awareness of principles of governance and administration
- responsiveness to changing organizational requirements

Nga de la Cruz, Bea Hunter, Lois Pawl and Margaret Yan brought all of these attributes to our three meetings and you and I are the beneficiaries of their help.

Our work included development of policies for new committees: the Communications, Program Development, Program Implementation and Recruitment Committees. We also reviewed other existing policies and documents.

My thanks go to the members of the Bylaws and Policies Committee and to other ELLA Board members who further critiqued our work.

**Communications Committee Report**  
**ELLA 2011 AGM 2011**  
**By Jan McGregor**

The Communications committee was a new committee this year. We produced two newsletters, one in November and one in April; we also produced the ELLA Spring Session Calendar (after Ted Snow of the program committee told us what to say). We also maintained and updated the website and occasionally wrote emails that were sent to the entire ELLA membership.

We were a small but happy group, with John Chandler expertly doing the layout and design of the newsletter and calendar and doing a wonderful job maintaining and updating the website, Ed Posyniak editing until he ran off to Arizona, myself writing and editing, Lorraine Jeffery designing the calendar cover, and Germaine Chau keeping us all on track and on time. Other ELLA members provided several articles for the newsletters, which made the job a real pleasure. Thanks to you all!

**Program Development Committee Report**  
**ELLA 2011 AGM**  
**By Ted Snow**

Simply stated, the Program Development Committee is the group of ELLA volunteers responsible for selecting the course topics and instructors for the Spring Session, and arranging for the noon-hour speakers.

I want to take this opportunity to remind you that you can play a role in the development of next year's Spring Session program. The first is to take a little time to complete the student evaluation questionnaires that were distributed yesterday. Of the 15 courses offered this year by instructors who had never taught at ELLA before, 8 were on topics that students requested in the evaluation sheets turned in a year ago. As well, 8 of our 10 noon-hour speakers were suggested by last year's students. In other words - we do listen to what you say.

On the Program Development Committee, it is important that we have a good cross-section of people with diverse backgrounds and interests when we divide into small groups to identify topics we would like to cover in different course categories - the humanities, sciences, fine arts, fitness, computer, and so on. I think some of our volunteers find this process as rewarding as actually taking the courses. If you would like to participate in our search for promising new instructors, volunteer sign-up sheets are available at the ELLA information table.

**Program Implementation Committee Report  
(Including Database related information)  
ELLA 2011AGM  
By Germaine Chau**

1. Final statistics for the 2011 Spring Session:
  - a. Total membership: 505 (174 new, and 331 returnee) – 2010: 386 members
  - b. Total registered: 348 (28.8 % increase compared to 2010 - 270 registrants), new: 113 – 32.5%, and returnee: 235 – 67.5%)
  - c. Total withdrawal: 16
  - d. Total no show: 3
  - e. Total 2012 membership renewal as of May 20: 208 (with 6 new members, 99 signed up during the last two days...the final announcement to encourage members to renew worked like a charm)
2. Centennial Centre for Interdisciplinary Science (CCIS) – I was told to check out this brand new building (formerly the Physics Building). I found it difficult to get facts about this building as the construction is not completed. After speaking to five of my University contacts, I found out that the building has 8 auditoriums (two – 500, one – 490, two – 300, two – 200, one – 100, and all of them are tiered (not so good for our elderly students) and many research labs. The University is planning to use the auditoriums for running conference in the spring and summer. It appears that there are no rooms suitable for Art classes and physical activities facilities available. Since the University is fast tracking 41 centrally scheduled rooms in the Education Centre to be Smart rooms this summer, we will have better room choices next year. Although none of the rooms are big rooms. If we need bigger size room, we have to schedule the classes in the afternoon to take advantage of N2-115.
3. Our new Spring Session Assistant Rachelle Lee has done a great job. She is supposed to start at 8:15 but ended up starting cheerfully at 8:00 every morning. She has handled stress well when she had to renew 99 members in the last 2 days plus doing all the Art Exhibition related tasks. Unfortunately, she is planning to go to Australia next spring for an international exchange program and will not return. We will have to recruit another assistant next year.
4. Ambassadors – I cannot stop saying how wonderful our Ambassadors team have been throughout the three weeks of classes. We have many positive feedbacks coming to us about the presence of the Ambassadors at the doors, at the Information table and at the luncheon. Lois Pawl and Mary Ann have agreed to manage the team again for the next year and possibly adding a new team lead to shadow them.
5. The Bring a Buddy program was very well received. What I noticed was how proud our members in showing off ELLA to their friends. The limit of 8 buddies a day and maximum of 2 per class starting in the second week seemed to work well. I have not received any complaint. We should definitely continue with this program in the future.

6. Noon Hour Sessions – below is the attendance summary, thanks to the diligent work of the Ambassadors:

Record of Attendance for Noon Hour Sessions and Special Events

May 3 Nanotechnology: Much Ado About (Almost) Nothing	164
May 4 African Grandmothers – the Manzini Experience	154
May 5 Land Reclamation in the Athabasca Oil Sands	153
May 6 Urban Development One Block at a Time	151
May 9 Diamond Age of Music	150
May 10 Luncheon (8 forgot tickets)	171 tickets (total 179)
May 11 Muslim Communities in Canada	195
May 12 Future of History in Edmonton	124
May 13 Candidates' Forum	102
May 16 A Prairie Piano Player in Darkest Ottawa	223
May 17 ELLA AGM	125
May 18 Black Holes in the Universe	140
May 19 Literary Cafe	101
May 19 Wind-Up Party	(10 faculty members) + 105
May 20 Future of Health Care in Alberta	138

7. Last but not the least, a big thank you goes to Ted Snow who has written an extremely detailed procedural handbook for me. It had saved me lots of time not having to rewrite some of the emails and create signs from scratch. He had also done a lot of my tasks without me asking, such as getting a music room, moving the piano and coordinating all the SMART room training. Without his help, I will probably be all stressed out.

**Publicity Committee Report**  
**ELLA 2011 AGM**  
**By Enneke Lorberg**

Here follows a most exciting and inspiring story about ELLA's impressive membership drive over a whole year and also a report about one of the best organized committees I have ever served on! Hang onto your seat and come along for a panoramic revisit of ELLA's promotional activities throughout last year!

- The Publicity committee has 9 members and several more members at large who volunteer for just some specific tasks or projects that they like to do and feel comfortable with such as: delivering ELLA promotional materials.
- Think and envision yourself for a minute; you could be a volunteer member of this committee or a volunteer at large: foot soldiers equipped with The ELLA B and B promotional package: ELLA Brochures and Business cards, including small posters to hang-up city-wide.

This committee was set-up in a most effective way and its activities are all outlined in a special Handbook that spells out exactly every activity to be undertaken by all committee members: very effective, very representative of all ELLA membership needs and a model in democracy, with roles to play by all respective committee members: initiated of course, by the previous chair Nancy Rae!

With such a strong organisational set-up, I think the committee members are so well-focussed and trained already that they do their respective task even without a leader (this committee functions like a push button system. You push the buttons and all the members run off in different directions and just listen to this: they would still do so even while ill!!!! For example, Lorne Pendleton --who was ill for two months-- but still managed to look after the publicity for ELLA by arranging a series of advertisements in the New Trail Magazine -- U of A --and Edmonton Journal.)

What was and is one of the biggest secrets of successfully promoting ELLA is:

- the ELLA Speakers Bureau run by Marg Brenda. In the previous year, an inspiring and comprehensive PowerPoint presentation was put together by this committee. This promotional program is delivered by several members of the committee who feel comfortable talking to any size groups. This program reaches many senior organisations and this last year was delivered to a variety of audiences in a very convincing, even irresistible manner. To give a synopsis of the very many community based organizations reached, I will list them all but only mention a few to you right now:

1. University Women's Club
2. Probus Men's Group
3. Probus Women's Group
4. Federal Government New retirees
5. Seniors on Skis-downhill club
6. SAGE (Seniors Association Greater Edmonton)
7. "Trekkers" Hiking Group 2009
8. SAVAC 2012 & Trekkers
9. Roth Retired Guiders
10. SALT: Senior Action Liaison Team
11. Heritage Seniors Drop-In
12. Jane Austin Society of Edmonton
13. Heart Exercise Group Edmonton South
14. University of Alberta interactive forum/documentary on Economics of Happiness

15. Unitarian Church and some United and Catholic churches

16. A variety of publicly held political forums

17. CARP's – Canadian Association of Retired Person-- bi-monthly meeting with more than 80 members present

- What is wonderful about ELLA is how the committee still functions even when a member goes on a lengthy holiday. For example, Katherine Ward took over for a few months from Marg Brenda who went to Portugal in the spring. One could wonder how a committee functions so effectively. Elaine Wagner is our secretary and makes flawless minutes that keeps everybody fully informed and on track! John Ross takes care of all the brochures and educational materials and will deliver city-wide.

Suddenly, during this year, a miraculous and positively dramatic development took place within ELLA. Of all the new ELLA members, three stepped forward and offered their specific skills. This had a terrific impact on the publicity committee: Germaine Chau and John Chandler, better known by now as the ELLA computer gurus. They modernized and revolutionized the ELLA communication system through advanced computer technology transforming ELLA into an NGO at the cutting edge of communication!

- When the ELLA 2011 Spring calendar arrived, it was a most positive, dramatic event! This calendar and its new appearance looked so colourful, fascinating and attractive, that it blew people away and recruited unprecedented numbers of students. Lorraine Jeffery the ELLA graphic arts designer in residence made the calendar into a work of art. There is a witness reports suggesting that some committee members were in a trance of educational excitement when they saw for the first time the 2011 Spring calendar. Now, the publicity committee had its job cut-out better than ever before!! However, that is not the end of the publicity committee story:

Here comes the incredible story of the newest member, Don Retson, who retired from the Edmonton Journal just to join ELLA. And next follows a miracle story about Don: a star Edmonton Journalist who is now ELLA's writer in residence. Don has written several articles about ELLA's inspiring line-up of fascinating courses, inspiring instructors and enthusiastic students/participants! These articles had a powerful and truly magnetic impact and appeared in various print media:

- The Examiner, Edmonton Senior Magazine,
- Retired Teachers Newsletter and a major article about ELLA in the
- Edmonton Journal on the Saturday Religion Section describing in great detail an ELLA course on Violence and Religion. In addition, Don also managed to put his media contacts to use for ELLA by setting up an interview about ELLA on CBC AM!
- So it is promotion and publicity what this committee is all about!!!! Next year, we will coordinate a design competition for graphic art students at NAIT to get the most powerful poster ever!!
- And to all of you a final message from your very own publicity committee: you are all on it; you are all members of this committee!!! You are it: you are promotion foot soldiers!!
- 87% of all Ella members join because of the most powerful method or marketing: word of mouth!!!! Keep promoting ELLA or start doing so right now.

Most respectfully submitted by Enneke Lorberg on behalf of all ELLA Committee Members:  
Inge Hess, Lauren Pendleton, John Ross, Elaine Wagner, Nga de la Cruz, Katherine Ward, Bev Gummer and Don Retson

**Social Committee Report  
ELLA 2011 AGM**

**by Peter Wightman**

**ELLA's 10<sup>th</sup> Anniversary Welcome Event:**

A celebration was held during a slightly extended mid-day break the first day of Spring Program. Morning classes were dismissed at 11:30 (15 minutes early) to allow 30 minutes for everyone to eat their lunches before the event commenced at 12:00 Noon in N2-115. The scheduled MC, David Barnet, was unable to attend due to illness in his family, but hopefully can host next year. Keynote speaker Jim Hole provided a delightful address focused on the theme of lifelong learning, with insights learned from his parents, Lois and Ted. Nancy Rae gave a presentation on the ELLA board and introduced this year's recruitment drive for new board members. Nancy also presented a slide show honouring long-term ELLA members (5 years and longer). Valerie Cload gave a short talk about "How it all began" describing ELLA's formation after the Faculty of Extension stopped offering the Spring Program. The event concluded with the singing of "Happy Birthday Dear ELLA". Cake (Safeway), coffee and tea (Classic Fare Catering) were served in the foyer, and afternoon classes resumed at 1:30 (15 minutes later than usual). 263 happy people joined in the festivities.

**Social Luncheon**

The luncheon was an independent event, separate from the AGM. It was held in the 4<sup>th</sup> Floor Lounge and was open to everyone, those bringing their own lunch and those who purchased a ticket (\$13.00) for the catered lunch (Upper Crust Catering). A jazz ensemble including Larry Schrum, the instructor for the History and Appreciation of Jazz course, and three of his friends provided live musical entertainment for the first 35 minutes. There were 179 tickets sold, and total attendance was approximately 240.

**Wind-Up Social**

This event will be held at the Faculty Club after classes on Thursday, May 19. The ticket price (\$15.00) includes Hors d'oeuvres and fruit punch, and there will be a cash bar.

**Lunch in the Foyer**

The noon hour lectures were held in N2-115 to accommodate the large numbers of attendees. Because eating is not permitted in this theatre, additional tables and chairs were set up in the foyer (with permission), to provide space for members to eat lunch before attending the lectures and meetings.

**Board Lunch**

This will be at Gini's restaurant on Monday, May 30, following the board meeting.

# Treasurer AGM 2010 Report – May 19, 2009 – Dave Ferraro

## 1. Present ELLA Financial Statements for Oct 1, 2008 to Sep 30, 2009 Fiscal Year

1.1. Briefly Demo Audit Report on Console Computer or Laptop

1.2. Statement of Financial Position as of September 30, 2009

1.2.1. Total Assets = \$38,624 (Cash = \$18,518, Investments = \$20,106)

1.2.2. Total Liabilities = \$2,646

1.2.3. Net Assets = \$35,978

1.3. Statement Of Revenue & Expenses as of September 30, 2009

1.3.1. Total Revenue = \$66,119

1.3.2. Total Expenses = \$65,017

1.3.3. Net Assets = \$1,102

1.4. Gain of \$1,102 for 2008-2009 year was due mainly from the Course Registration fee increase. We would have had a Loss as the number of course registrations dropped in 2009 Spring Session from 2008.

## 2. Move a motion to accept ELLA Financial Statements for 2008-2009 Fiscal Year.

2.1. Ask for Secunder. Any Discussion?

2.2. All in Favour. Motion Passed or Not

2.3. Let's give a big thank you to Maggie Dower and Pat Shields for doing such a good job of the ELLA 2008-2009 fiscal year audit! They saved ELLA about \$1,200

## 3. Oct 1, 2009 to Sep 30, 2010 Fiscal Year Finances As Of Apr 16, 2010

3.1. Briefly Demo ELLA 2009-2010 Actual Versus Budget Financial Status in Word

3.2. A more accurate Budget Status will occur in September when we get the Actual Revenue and Expenses from the U of A

3.3. ELLA Bank Accounts have about \$ 37,000 currently, but will change during year

## 4. Funding For ELLA Operations

4.1. The main sources of funding for ELLA operations are course tuition fees and membership fees. In order to keep course tuition fees from rising, we are trying to acquire extra funds from other sources. Some funding sources are as follows:

4.2. ELLA Registered as a Charity – Members can make Donations to ELLA and receive a Receipt for Income Tax Purposes.

## **Treasurer AGM 2010 Report – May 19, 2009 – Dave Ferraro**

### **4.3. U of A Endowment Fund Grant Requests for ELLA**

**4.3.1. Fund is used to provide ELLA Spring Session Support in 3 areas: Bursaries (\$150), Professional Development, Operational Support (one-time projects)**

**4.3.2. I worked with a Committee of ELLA Board members that was formed in June 2009 to prepare a Grant Request Plan of one-time projects. ELLA submitted several one-time projects for financial support to U of A by June 30, 2009.**

## **Treasurer AGM 2010 Report – May 19, 2009 – Dave Ferraro**

4.3.3. The 3 grant requests were for ELLA Web Site Redesign support, Microsoft ACCESS Training for ELLA Membership Database support and ELLA Publishing Software and Training support.

4.3.4. Ray Lieberman received an email on Apr 8, 2010 approving 2 of our 3 requests. U of A approved \$4,000 for ELLA Web Site Redesign support and \$2000 for Microsoft ACCESS Training for ELLA Membership Database support.

### **5. ELLA Treasurer Responsibility**

5.1. After this AGM Meeting, I will not officially be the ELLA Treasurer.

5.2. I have completed my 3 year term as Treasurer.

5.3. Due to family and other commitments, I will not be able to run for election to Board for another term.

5.4. A detailed handbook of current functions and procedures for Treasurer and Finance Committee is available to assist anyone performing the Treasurer function

5.5. I will provide training for new Treasurer and consultation.

5.6. I want to thank the many wonderful people that I worked with on the ELLA Board for the past 3 years. It's been a rewarding experience

### **6. Move a motion to accept ELLA AGM Financial Report**

6.1. Ask for Secunder. Any Discussion?

6.2. All in Favour. Motion Passed or Not

**Treasurer AGM 2010 Report – May 19, 2009 – Dave Ferraro**